



# Volunteer Transportation Information



Because we do not have a bussing system, we rely on parent drivers for field trips, sporting events, etc. When the opportunity is announced and you are available, please consider driving!

Drivers must be 18 years of age or older.

A copy of the following should be on file in the office for each driver and updated when new information is available (updated insurance card, license renewal etc.):

1. A signed school **Volunteer Policy sheet (B)**.
2. **A copy** of both sides of a current FL driver's license
3. **A copy** of a current, valid insurance coverage card

The following procedures should be implemented for each trip:

1. Drivers should be provided with a written list of students for whom they transport.
2. Each child being transported wears a seat belt and uses a booster seat when required by law.
3. Parents/guardians may provide transportation for their children on a field trip or to a game.
4. Parents/guardians must communicate to the teacher or coach in charge if there are plans for their child to leave from the event with someone other than them or another driver bringing children back to school. For example, we want to know if there is a sleepover happening which would dictate that your child go with another family.